



Nelson Company, P.C. Tax Organizer

Do NOT use estimates and please provide copies of forms
The IRS is more likely to audit if they see a round number (i.e. 0 or 5, seriously)

Name: _____

Business Activity: _____

Home Office Expenses

What date did you start using your home for business? _____

Total square footage of home _____

- if roommate, include only your portion (i.e. half, third)

Square footage of dedicated office space _____

Expenses for the dedicated office space only

Repairs/Painting _____

Online internet/phone service for office only _____

Rented Home/Space

Rent paid _____

Renter's Insurance _____

Utilities: Water _____

Utilities: Heat _____

Utilities: Power _____

Utilities: Garbage _____

Repairs/Maintenance/Cleaning _____

Home Owner - if new purchase/refinance please provide final settlement statements (final HUD)

Hazard Insurance (a.k.a. Homeowner's) _____

Utilities: Water _____

Utilities: Heat _____

Utilities: Power _____

Utilities: Garbage _____

Repairs/Maintenance/Cleaning _____

Security Fees _____

HOA Fees _____

Major Remodel/Improvements? If Yes, provide description, amount spent and date completed

Description	Total Cost	Date in Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

